

LEGISLATIVE ETHICS COMMISSION
Location: Alfred E. Smith Building, Suite 1431
Mailing Address: Box 75, Legislative Office Building
Albany New York 12247
Telephone: (518)432-7837/7838

REQUEST TO DELETE INFORMATION FROM THE
PUBLIC COPY OF THE ANNUAL STATEMENT OF FINANCIAL DISCLOSURE
(See Instructions on Reverse Side)

1. Name _____
2. Legislative Office _____ Position _____
3. Address _____ City _____ State _____ Zip _____
4. Daytime Phone (____) _____
5. Identify the specific information on your financial disclosure statement which you do not want made available for public inspection. (PLEASE NOTE THAT BY LAW “CATEGORY OF VALUE” OR “AMOUNT” IS NOT AVAILABLE FOR PUBLIC INSPECTION.)

<u>Question #</u>	<u>Item of Information</u>	<u>Self or Spouse, etc.</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

6. Provide a description of the duties and responsibilities of your legislative position.
7. State why the item(s) of information under question 5 will have no material bearing on the discharge of your official duties.
8. State any other facts which you believe the Commission should consider in reaching a decision.

I understand that making this request does not relieve me of my responsibility to file a complete annual statement of financial disclosure by the due date.

Signature Date

INSTRUCTIONS FOR REQUEST TO DELETE INFORMATION FROM

THE PUBLIC COPY OF THE ANNUAL STATEMENT OF FINANCIAL DISCLOSURE

Public Officers Law § 80 (8) (i) permits a reporting individual to ask that information on the statement be deleted from public inspection. You may file this form when you file your complete financial disclosure statement or anytime thereafter. The Legislative Ethics Commission will advise you in writing of its determination.

Question 1: State your complete name.

Question 2: State the legislative office where you are employed, and give your position. Candidates need to identify the position they are seeking.

Question 3: Provide the street address for the location to which you want the notice of determination sent.

Question 4: Provide a telephone number where you may be reached during the day.

Question 5: In the space provided, identify the question number and the specific items of information you are requesting to be deleted from the public copy of your financial disclosure statement. Also indicate on whose behalf you are requesting the deletion; for example, self or spouse. (You may attach additional sheets, provided your name appears on each attachment.)

Question 6: Describe the duties and responsibilities of your legislative position. You may also attach a formal job description.

Question 7: Before the Commission may grant your request, you must establish that the information for which the deletion is sought will have no material bearing on the discharge of your official duties. You need to clearly state specific reasons to support your contention that these items of information will have no material bearing on the discharge of your official duties. The Commission cannot grant your request unless it has a completed financial disclosure statement and sufficient facts to establish that the information that you want deleted has no material bearing on the discharge of your duties.

While the Commission may grant your request upon finding that the information you are requesting to be deleted will have no material bearing on the discharge of your official duties, it is not compelled to do so upon such finding.